

MANPOWER UTILIZATION

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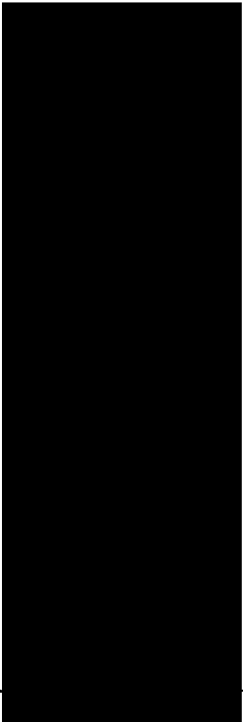
Reference: DD/I memorandum, same subject, 18 Nov 55

<u>Column 1</u>		<u>Column 2</u>	<u>Col. 3</u>
Ref. par. 2 a - A list of functions assigned to AD/CI with number of personnel supporting each function in Professional, Administrative, and Clerical capacities. NOTE: Functions are not listed in priority order, for they constitute essential parts of a whole.		Ref. par. 2 b - A statement of functions AD/CI would eliminate or curtail if a 10% RIF were imposed.	Ref. par. 2 c, d, and e.
	Budget No. Professional Administrative Clerical Total		
Office of AD/CI	5101	Functions 1, 5, 6, 7, are considered to be inter-related in their effect on production. Any RIF should therefore be considered as a cut in the quality of production shared by all these activities. Functions 2, 3, and 4 (Watch, USCIB, NIC) cannot be cut below present levels.	None.
The AD/CI shall:			
1. Produce all-source current intelligence and provide internal and external current intelligence briefing and support as directed.	5103		
2. Maintain a 24-hour CIA Watch	5102		
3. Give appropriate substantive support to the IAC Watch Committee and provide administrative and substantive support for the NIC as directed.	5103		

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Column 1 (continued)

	Budget No.	Professional	Administrative	Clerical	Total
4. Represent CIA on USCIB in formulation of policies and procedures relating to procurement, utilization, exploitation, security and control of COMINT and provide support for USCIB Secretariat.	5104	<div>25X9A2</div> 			
5. Regulate for CIA the COMINT activities and control the COMINT contacts of CIA personnel with other agencies.	5101				
6. Direct the preparation, execution and administration of the Agency COMINT program, including control and handling COMINT for CIA.	5101				
7. Supervise the administrative, management, and training activities of OCI in support of the above activities.	5102				
8. Perform special functions as specified by the DCI.					

NOTE: Clerical includes: Couriers, teletype operators, receptionists, clerks, typists, stenographers, assessments assistant GS-7, information control assistant GS-7.

Administrative includes: All administrative assistants.

Professional includes: All other.

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